

Parent
HANDBOOK



Melbourne
Montessori
School



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PRINCIPAL'S WELCOME

Welcome to Melbourne Montessori School.

Since its inception, MMS has been reimagining education for the changing world we live in. Now more than ever, we understand how quickly our world can shift and we appreciate the value of a curriculum that teaches students to be resilient and adaptable. We embrace rigorous study and look beyond the traditional measures of student achievement to develop and apply a holistic measure of student excellence, fulfilment and potential.



We believe education should focus on preparing our students for the exciting future that lies ahead of them and equip them with the skills and knowledge they will need to thrive in a fast-changing world.

At Melbourne Montessori School, we provide opportunities for young people to become excited by the world around them. We cater for their different interests and skill levels and take students further. We surround them with passionate teachers who can light that essential spark so students ask more and expect more. We encourage our students to push the boundaries and start creating their own path in life in a secure, supportive environment. Our school creates an educational environment that fires the imagination, develops good citizenship and promotes a life-long thirst for knowledge. If students are to maximise their learning, then MMS must be a place of optimism, excitement and challenge. It must be a place where students, parents and staff see each day as a journey that is full of purpose, and where intellectual engagement and connectedness to the real world are priorities.

Learning and Teaching at MMS is rooted in the Montessori philosophy, which concurrently holds academic mastery, self and social intelligence, and creative thinking as important components of indispensable value. At every level, students are encouraged to ask questions, approach ideas from new angles and find ways to reflect on and express what they have learned. MMS staff see students as having their own talents, ideas, passions and perspectives that help shape their own learning experience. Educators and co-educators strategically guide each individual's learning through exploration, creativity and discovery. The educator also guides the student in thinking deeper about their learning, as well as helping students achieve core competencies in English and Mathematics.

I believe passionately that every individual has deep potential and ability and that it is the role of every member of the Melbourne Montessori community to discover or unlock the talents, passions, skills and interests of each child. I look forward to welcoming you to Melbourne Montessori School and working together to embrace a culture of joy and 'Unlimited Education.'



Daniel Thomas
Principal





SCHOOL TERM DATES

Term 1 (10 Weeks)

Monday 15 January 2024	Office Opens
Wednesday 24 January 2024	New Staff Induction Day
Thursday 25 January 2024	All Teaching Staff return - Professional Learning Day
Friday 26 January 2024	Australia Day Public Holiday
Monday 29 January 2024	Professional Learning Day
Tuesday 30 January 2024	First Day of Term 1
Wednesday 31 January 2024	New Cycle 1 Student Transition Commences (and PT and EL)
Monday 11 March 2024	Labour Day Public Holiday
Thursday 28 March 2024	End of Term 1 for Teaching Staff and Students
Friday 29 March 2024	Good Friday Public Holiday
Monday 1 April 2024	Easter Monday Public Holiday

Term 2 (10 Weeks)

Monday 15 April 2024	Teaching Staff Return / Staff Professional Learning Day
Tuesday 16 April 2024	First Day of Term 2
Thursday 25 April 2024	ANZAC Day Public Holiday
Friday 7 June 2024	Curriculum / Report Writing Day
Monday 10 June 2024	King's Birthday Public Holiday
Friday 21 June 2024	End of Term 2 for Teaching Staff and Students

Term 3 (10 Weeks)

Monday 15 July 2024	Teaching Staff Return / Staff Professional Learning Day
Tuesday 16 July 2024	First Day of Term 3
Friday 16 August 2024	Curriculum Day / Staff Professional Learning Day
Friday 20 September 2024	End of Term 3 for Teaching Staff and Students

Term 4 (10 Weeks)

Monday 7 October 2024	Teaching Staff Return / Staff Professional Learning Day
Tuesday 8 October 2024	First Day of Term 4
Friday 1 November 2024	Curriculum Day / Report Writing Day
Monday 4 November 2024	Mid-Term Break (Non-School Day)
Tuesday 5 November 2024	Melbourne Cup Public Holiday
Wednesday 11 December 2024	End of Term 4 for Students
Thursday 12 December 2024	Staff Professional Learning Day
Friday 13 December 2024	Final Day for Teaching Staff
Thursday 19 December 2024	Office Closes





BRIGHTON AND CAULFIELD STAFF

Principal: Daniel Thomas
Business Manager: Farha Syed
Head of Brighton Campus: Tim Dewar
Head of Caulfield Campus: Yenny Henson
Professional Teaching Leader: Sarah Jane Watson
Brighton Learning and Teaching/IB Leader: Sarah Dekiere
Caulfield Learning and Teaching Leader: Melinda Khan
Early Childhood Nominated Supervisor: Manojini Gamage
MCP Leader: Tanya Marty
Caulfield Librarian: Hala Asaad
Brighton Librarian:
IT Support: Rodney Balent
School Nurse: Debra McGee
Reception Caulfield: Karen Swinburne
Reception Brighton: Madison Crisp

Parent Toddler

Zuzana Pacak

Early Learners

Leanne Tarran

Cycle 1 Teachers

Rebecca Chani
Lisa Shelton
Manojini Gamage
Noemie Ventajou
Seshini Dias


Cycle 2 Teachers

Alex Dillon
Kate Grierson
Laura Luscombe
Melinda Kan

Cycle 3 Teachers

Lisa Stern and Pallavi Agarwal
Yasmin Chetty
Oli Ryks
Albertine Rood





Cycles 4 – 6 Teachers

Julian Ashton (Advisor, Content Creation and Production Occupation, Film)

Perla Astudillo (Numeracy, Science, Biology)

Laura Bonne (Advisor, English, Creative Expression, Café Occupation, Sports Exercise and Health)

Sarah Dekiere (Horticulture Occupation, Biology)

Tim Dewar (Psychology)

Neil Diskin-Holdaway (Advisor, Theory of Knowledge, Humanities, Business Studies)

Kyle Edmonds (Advisor, Maths, Physics)

Tanya Marty (Humanities, History, Personal Development Skills, Work Related Skills, Literacy)

Stephanie Reznick (Advisor, Art)

Emma Rees (Advisor, English, Spanish)

Specialty Teachers

Jesam Stewart-Rech (Creative Expression)

Rui Zhang (Mandarin)

Nathalie Foos (French)

TBA (Italian)

TBA (Brighton Physical Expression)

Richard Hayward (Caulfield Physical Expression)

Learning Difference Unit

Natalie Renning

Anna Chisholm

School Psychologist

Lily Trew

Learning Assistants

Thompson Sennitt

Archana Shukla

Natasha Lynch

Kylee Sheil

Greg Downer

Sarah Povey

Infanta Roche

Kate Ding

Lakmini Linton

Chi Tachvijitta

Caterina Ragnedda

Natasha Sequeira

Mary Watts





MEDICAL INFORMATION

If Your Child Is Sick And Unable To Attend School

Your child should be kept home if they are unwell. If they develop a runny nose and nasal secretions that are thick and yellow or green in colour, they are infectious and are best cared for at home to avoid spreading infection. Please do not send your child back to school too early. Parents of children with any infectious disease will also be asked to stay home.

If your child is absent, you must contact your teacher via email as soon as possible and no later than 10.00 am on the day they are absent.

Medication at School

If your child needs to take any medication, please discuss this with the classroom teacher. The staff can only be responsible for administering medications in special circumstances. Proper notice and information need to be given to the staff and the correct 'Administration of Medication' form should be filled in and signed by the parent. This form will inform the teacher of the correct dosage and time of administering the medication.

The teacher in charge must ensure the medication is administered from its original container, bearing the original label and instructions and before the expiry or use-by date.

Asthma, Allergies and Anaphylaxis

If your child suffers from asthma, allergies or anaphylaxis, at the start of each school year, parents are required to provide a current year's Action Plan signed by their doctor. Please also provide two sets of medication – one for the classroom and one for the sickbay.

Infectious Diseases

A schedule published by the Department of Health, Minimum Period of Exclusion from Schools and Children's Service Centres of Infectious Diseases Cases and Contacts, advises parents/guardians that the recommended minimum exclusion periods will be observed for the outbreak of any infectious diseases or infestations.


Please refer to the Department of Health for the [periods of exclusion table](#).

Immunisation

By law in Victoria, to finalise enrolment for your child in long day care, kindergarten, family day care or occasional care you must provide the service with an immunisation or status certificate that shows your child is:

- up to date with vaccinations for their age OR
- on a vaccine catch-up schedule OR
- has a medical condition preventing them from being fully vaccinated and its schedule.





The Victorian Department of Human Services policy states the requirement for immunization. If a child's immunisation is incomplete and there is an outbreak of an infectious disease at school, then your child will be excluded until there are no more occurrences of that disease and the exclusion period has ceased. This is for your child's and other children's protection.

Head Lice

Head lice appear in all schools. People are repelled by the thought of head lice and sometimes the reaction is disproportionate as there are no long-term effects from head lice. Parents should regularly examine their children's heads, particularly behind the ears and the back of the neck.

Students with head lice must be excluded from school until they have been treated with an appropriate product. Check your child's head thoroughly and take appropriate action if you find an infestation.

Long Hair

Long hair should be tied back to prevent the spread of head lice and to keep hair off the face when students are working.

Signs to look for:

- Frequent scratching of the head
- A fine black powder on the pillow
- Paler coloured matter on pillows
- Live lice
- Tiny white specks stuck near the root of a hair – these are the nits or lice eggs.

Action to take:

- Check all members of the family
- If you find head lice, wash hair with an appropriate product. Speak to your chemist for product advice
- Remove all nits with a special nit removal comb available at the chemist
- Wash clothes, bed linen and towels
- Soak combs, brushes etc. in hot water – at least 130 degrees for at least 10 minutes
- Vacuum.

Remember that the appearance of head lice has absolutely nothing to do with your parenting. It has nothing to do with cleanliness either – lice prefer a clean, healthy head of hair to a dirty one! Anyone can get head lice.

Note of Explanation

A note of explanation is required whenever parents wish their child to be exempted from any part of the school program for medical or religious reasons. Parents should advise the school with a written note. Thank you for supporting this regulatory requirement.





CAULFIELD CAMPUS

Head of Campus Welcome

It has been a great honour to serve the whole school community of Melbourne Montessori School as the Head of Campus at Caulfield. Relying on my diverse leading and teaching experiences, knowledge and cultural background, I am looking forward to continuing to learn and work closely with Daniel, Tim, team leaders and Board members to serve our school and support our vision and strategic plan.



I am enthusiastic about serving a greater Montessori community within our school, locally, nationally and globally. I would like to express my gratitude and appreciation to all past and current leaders, teachers and families who have together made Melbourne Montessori School such a historical and authentic Montessori learning environment. We will continue to provide a high standard of Montessori education to all our students at Melbourne Montessori School.

At our Caulfield campus, our Early Learners, Cycle 1 and Cycle 2 students engage in their Montessori prepared environment through the various activities of Practical Life, Sensorial, Language, Mathematics and Culture. Using our specifically designed Montessori materials, the students enjoy the challenges and repetition of mastering the skills necessary for their development. The students learn to take care of themselves, each other and their environment; prepare food and cook meals; pack up and clean up after themselves; learning grace and courtesy lessons while developing their Mathematics skills, Language skills, Cultural knowledge and many more life skills. Together with our families, we strive to provide the highest-quality Montessori education. We are strengthening our student's independence and resilience while practicing freedom within limits. Our students practise in developing their self-management, conflict-resolution and many other important social skills.

I am passionate about empowering others to reach their highest goal and purpose. I am excited to be a part of a team that serves and prepares a whole school Montessori environment for our students, the MMS staff and families.

Welcome to Melbourne Montessori School. We encourage you to build connections with other families and to be part of the MMS community. Please let us know if you have any questions and we are excited to be part of your child's learning journey.

"Free the child's potential and you will transform him into the world" - The Discovery of the Child, Maria Montessori.



Yenny Henson

Head of Campus - Caulfield





General Information

School Hours

Parent and Toddler Group	9.30 am to 11.30 am
Early Learners Program	Morning Session (9.15 am to 11.15 am) Afternoon Session (12.45 pm to 2.45 pm)
Cycle 1 (3 and 4 years old)	8:45 am to 12:00 pm
Cycle 1 (Prep Students)	8.45 am to 3.00 pm
Cycle 2	8.45 am to 3.15 pm

Attendance and Punctuality

Students are expected to arrive at school on time and ready to start their work cycle at 8:45 am. Students can arrive by 8:30 am. Students will need to be signed in at the reception when arriving late to school.

Students will need to be signed out for early departure.

Absences

In the event of a student being absent due to illness or another reason, a note of explanation is required through admin@mms.vic.edu.au, as soon as possible and no later than 10.00 am on the day they are absent.

Parents can complete the online Absent Form available through the parent portal, or they can email the student's Class Teacher and Administration.

If the student is expected to be away for any length of time or contracts an infectious disease, MMS should be notified as soon as possible- written email needs to be sent to the student's classroom teacher and reception (admin@mms.vic.edu.au).

Wet/Extreme Heat Days

The students are supervised indoors whenever inclement weather prevents them from using the playground.

Collection Authority

During school hours, staff must be notified if a student leaves the school with an adult. If a child is to be picked up by an adult who is not the parent, the parent of the child must notify staff in writing of the arrangement before the end of day collection. Collection Authority Forms are available from School Reception at each campus.

Our teaching staff are on duty from 8.30 am to 3.30 pm daily. Students remain the responsibility of parents until taken to class.





After School Care Program – Caulfield Campus Only

Prep to Year 3 (Cycle 2) students at our Caulfield Campus may use the After School Program provided at Melbourne Montessori School. After School Care is offered from 3.30 pm to 6.30 pm from Monday to Friday at Melbourne Montessori School. Parents must register their child with 'Camp Australia' before they can attend the service. More details are available at reception. Visit our website address to apply- <https://melbournemontessori.vic.edu.au/camp-australia-outside-school-hours-care-2023/>.

Parents then need to sign their child in on the form held at Reception at the latest on the morning of the day they require After School Care.

After school clubs are offered at Caulfield campus, please contact reception at admin@mms.vic.edu.au. The after-school clubs offered will change every term throughout the year.

Non-School Days

During the year, students do not attend school on Public Holidays and on additional days like Curriculum Days. Parents are notified of these days in advance through the school Calendar and website.

Curriculum Days

Curriculum Days are held to ensure that teachers continue their professional development regarding both Montessori Curriculum and current educational ideas. These days are also an opportunity to review the school curriculum. Curriculum Days are held regularly – usually once per term. Students do not attend school on Curriculum Days.

What to bring

Uniform / Clothing

There is no compulsory uniform at Melbourne Montessori School. Students are required to wear neat and tidy clothes that are comfortable and practical.

Student's clothing should be clean and appropriate for the weather and the activities students are involved in. Novelty clothes like tutus, fairy wings, etc. are inappropriate. Strapless sundresses and singlets should not be worn to protect students from the harmful effects of the sun. Thongs and high-heeled shoes are also inappropriate. A range of t-shirts and hats with the Melbourne Montessori School logo are available from Reception.

Lost property and Clothing Labels

Please label all belongings with the child's name including clothing, school bag and lunch box. Please check the Lost Property box for any articles belonging to your family. All lost property that is not collected by the end of term will be donated to charity.





School Bag

Your child will need a light, durable school bag to hold their change of clothes, drink bottle, snack and lunch when your child comes for the full day.

Sun Protection

In Terms 1 and 4 your child will need a broad-brimmed hat and sunscreen. We encourage your child to bring their own, or hats are available for purchase at Reception. We request that Cycle 1 students arrive with sunscreen already applied and you may wish to add a roll-on sunscreen to your child's bag so they can learn to apply this. Sunscreen is also provided at school for students to apply if necessary.

Shoes

Your Cycle 1, 2, and 3 students will need 'indoor' and 'outdoor' shoes. We want your child to be comfortable when working inside, often on the floor, and students will be asked to wear regular comfortable, closed toe running shoes when going out to play. Indoor shoes, like slippers, stay at School and your child changes into them when they arrive each morning. On the days that students have Sports (Physical Expression), they will also need runners or similar footwear.

Snack Time

Melbourne Montessori School promotes healthy eating and asks that all students bring a piece of fruit or a vegetable each day to eat as a snack. In many Cycle 1 classrooms, all fruit snacks are cut up as part of a fruit platter to be shared in the classroom.

Nut-Free Policy

Melbourne Montessori School strives to be a nut-free school as we have several students who are anaphylactic. Do not include nuts or nut products in your child's lunch e.g. peanut butter sandwiches, Nutella sandwiches, muesli bars etc. Your classroom teacher will advise of any additional allergies relevant to your classroom.

Lunch Boxes

Once your child has been invited to stay for full days, they will need to bring a lunch box with their healthy lunches. Please ensure your child can open all parts of their lunch box. Glass bottles, cans of drink, fruit drink boxes and sweets are discouraged. We encourage you to consider sustainable healthy food packaging and food with low/nil refined sugar content.

Book Bag

In most classrooms, book bags are provided when students start to read. The teacher will inform each family when it is appropriate for your child to start Readers. Size and design details of bags can be obtained from the classroom teacher.





Library Bag

The Cycle 1 students visit the library once per week. Students bring their own Library Bag and independently borrow a book to take home. Details of the size and design of your Library Bag can be obtained from the classroom teacher. Older students can visit more frequently and have a dedicated session in the library with their teacher.

Art Smocks

Each Cycle 2 and Cycle 3 child needs to bring a smock to their weekly lesson in the Art Room. A large t-shirt or a man's shirt with sleeves cut to elbow length is great to cover their clothes. Alternatively, an art smock can be purchased from Reception. Please try not to dress your students in their best clothes on Art Day.

Mobile Phones

Mobile phones are not encouraged at school. Please inform your child's teacher or reception if your child needs to bring one so that it can be handed to the classroom teacher or reception until the end of the day.

Valuables

Valuable items or personal property such as special toys, jewellery, expensive sports equipment, computer or video games etc. should not be brought to school as the school cannot accept responsibility for any loss or damage.





School Communications

Unique Parent Log-in

When your child starts school, you will be issued your own unique parent log-in. There is one log-in per family – not per parent. This is used when logging into the Parent Portal, your child's classroom blog, to book Parent-Teacher interview times, and to access your child's school report for students from Prep to Year 6.

The School Website

The school website address is www.mms.vic.edu.au and it contains information including School Policies, Board News, Classroom blogs, After School Activities, Health Information and School Forms. Using your parent log-in you can manage and change your personal contact information, access school reports and book Parent-Teacher interviews.

Melbourne Montessori School Community News

The Community News is our regular e-newsletter that is emailed fortnightly.

Reports and Parent-Teacher Interview Nights

Your child's progress at Melbourne Montessori School is communicated four times per year. A stand-alone Parent-Teacher Interview is held in Terms 1 and 3. The dates of the Parent-Teacher Interviews are advertised on the website and bookings are made via the Parent Portal online booking system. Interviews can also be made with Specialist teachers, Head of Campus, or with the Principal. Formal reports are distributed in Terms 2 and 4 and additional conferences can be requested as needed.

Appointments with your classroom teacher

Our teachers like to work closely with our parents as they recognise that support from home and school increases a child's opportunity to learn. If you are concerned about any aspect of your child's school life or have an issue you would like to discuss with your classroom teacher, please arrange an interview by phoning the school or by requesting a time directly with the teacher.

Appointment times need to be outside the morning timeslot of 8.30 am and the afternoon timeslot of 3.00 pm to 3.30 pm.

Informal parent/teacher contact is encouraged as a continual process during a child's stay at our school. Parents are asked to inform staff if something might have upset the child at home e.g. a pet or family member is unwell or if you will be working interstate. A child's work or capacity to learn might be affected, even if they do not always show it. Please arrange an appointment with your classroom teacher so full attention can be given to any issues that arise.





Parent Education Evenings

Every parent is encouraged to develop an understanding of the unique Montessori method. To do this, parents are invited to attend Parent Education sessions each year. These take place regularly and are presented by a variety of speakers, including our staff, who talk on important issues relating to the classroom, the Montessori method and its implementation at School and at home, and the general education and development of students. Parents are encouraged to attend these evenings as research shows that students who receive a consistent message from home and school learn faster.

Parent Library

We have some excellent educational books in both libraries available for loan to parents. The aim of the Parent Library is to support family understanding of the philosophy, principles and practice of your child's Montessori education. Please ask Reception for the best time to browse and borrow books.

Parent Directory

The Parent Directory is a list of contact details of other parents in the cycle and on campus. If you wish to know the contact details of a parent in another class, please contact your Room Rep or Reception and they will be able to put you in touch with the appropriate parents. Please notify the school if you have changed your contact details.





Parent Expectations

Research indicates that your child's attitude to school is influenced by your attitude. As parents, you help set the foundations for your child's learning and we look forward to building on the foundation you have already established. We take your influence and participation seriously and respectfully at Melbourne Montessori and look forward to you being involved in your child's education. The following considerations can help you and your child within our school community.

Rest for your child

Students can sometimes get tired at school and so each Cycle 1 classroom has a quiet corner with an area where students can have some rest and solace if they feel the need. Cycle 2 and 3 students can sometimes choose to have a quiet time, too.

Homework

In Junior School, there is no formal homework sent home for students to complete at night, but every child from Cycle 1 readers to Year 6 is expected to read every night. From time to time, it is also expected that Cycle 3 students will pursue some area of interest or project work.

Arrival

Students are most settled when they arrive 15 minutes before school starts so parents are requested to ensure their child is in their classroom by 8.45 am at the latest. Cycle 1 students can be dropped off at 8:30 am. Non school-aged Cycle 1 students (3 to 5 years old), the responsible adult must sign in and sign out their child with a signature. The sign-in and sign-out book will be placed outside your child's classroom. Authorised collectors must be updated with the receptionist and classroom's teacher must be informed.

Entering the Child's Workspace

Parents and grandparents are welcomed into the classroom on special days and Open Day. For the Cycle 1s, parents are also welcome at special times during Italian Day, Mother's Day, Father's Day, Grandparents and Special Friends Day.

In addition, you can also organise an Observation or help with various rosters and there are opportunities to join the classroom for special activities and to help the teacher. Some parents run cooking sessions, gardening sessions, origami classes or yoga.

At all other times, it is considered important that the child's workspace is valued as the child's domain and so parents need to say goodbye outside of the classroom, such as at the front gate. We trust and assist all the students to be independent enough to stay and work in a friendly, safe environment and our trust is transmitted through the parent's strong reassurance of 'See you at 12 o'clock!' or 'Have a great day!' and a quick farewell. These words and body language give the child the confidence to know they will be fine and that you or another trusted adult will be there to pick them up at home time.





Observations

We request that you organise an Observation of your child's class once per year. Please ask your classroom teacher which day and time would suit best and then let reception know that you will be coming at this time. An Observation lasts for 20 to 30 minutes and is an essential Montessori expectation. We request that just one adult/observer participates at any one time.

It is time for you to sit at the side of the room, relatively unnoticed, so that you can see your child's Montessori classroom in operation. You are asked to try to avoid interacting with the students as we want them to focus on their work and behave as if you were not there. Parents are always delighted to see their child's class in action and to learn more about Montessori methods.

Washing Roster

In each of the classrooms, families are rostered to wash, dry and iron the classroom linen several times during the year. We ask that washing be picked up on Friday afternoon and returned the next Monday at drop-off time.

Pets at School

Lots of students and adults love animals but unfortunately, we cannot allow family pets at school. They can be tied up outside school to wait for you and, sometimes, we have incursions that teach young students how to treat dogs if they meet them in the park. Many of the classrooms have pet lizards or fish which help the students learn how to care for other creatures.

Collection of Students – Pick-up and Play

Once students have been signed out of School they need to be supervised at all times by their parents. Unfortunately, we cannot invite students and parents to play in the Cycle 1 playground at the same time as the full-day students are having their lunch play.

Once students have left the classroom at 3.00 pm for Cycle 1, they are no longer under the supervision of the classroom teacher and if their parent/guardian has arrived and is in the playground, they can play in the playground under the supervision of that adult.

Once students have left the classroom at 3.15 pm for Cycles 2 and 3, they are no longer under the supervision of the classroom teacher. Cycle 2 and 3 students are to make their way to the gate to await collection or, if their parent/guardian has arrived and is in the playground, they can play in the playground under the supervision of that adult.

Room Representatives

Each class is represented by a parent from the classroom who liaises with the teacher and Principal. They are a useful starting point if you have a question about upcoming events or need specific information. Room Reps meet with the Principal once per month and ensure parents are informed about upcoming events, fundraising requests and special resources that might be needed from time to time. In Cycle 2 they organise helpers for the Art Room and Interschool Sports days etc.





Extra-Curricular Activities

Several extra-curricular activities are offered each term and details are available on the school website before the start of each new term. Attendance is voluntary and these activities are run by external companies. MMS staff might voluntarily run after-school clubs where the fees collected will be funded back for school's resources. Various activities might include band, chess, choir, yoga, tennis and more.

Parent Participation in the School

All parents become members of the 'limited by guaranteed liability Company' under which the Melbourne Montessori School is incorporated. The school is a registered school, governed by a Board made up of parents and others. Board members are also Directors of the company. The Board establishes committees to address specific issues and sets the Strategic Plan of the school with the Executive, oversees fees and generally oversees the welfare of the school and its community.

Elections for positions on the Board are held at the Annual General Meeting. All Board positions are for two years, but parents may be nominated again if they wish to remain active. People standing for, and being elected to, the Board are expected to attend all monthly Board meetings and take on a governance portfolio.

Each family can contribute to the maintenance / working bee program and participate in Parent Association responsibilities that cover fundraising and building the community through social events.

Parents who want to assist in the classroom can make a request to the teacher and offer their skills and availability. If you wish to accompany an excursion, help out in the Art Room or on Pizza Day, they need to provide a Working with Children Check and attend a session with the Principal.





Frequently Asked Questions

How can I prepare my Cycle 1 child to take on more time at school?

There are many strategies you can incorporate at home to prepare your child for longer hours at school. Talk to your teacher, too, as they can give you helpful ideas specific to your child.

- Visit the Montessori website (www.aidtolife.org)
- Follow this online blog (www.howwemontessori.com) that has an Australian section
- Read 'The Montessori Toddler' by Simone Davies available on Audible or at Amazon
- Create routines at home eg bedtime rituals that calm a child and lead them to fall asleep quickly
- Encourage your child to become independent: to dress, undress, pack up after play, carry their school bag and put their own fruit in the bowl
- Encourage your child to be respectful of their belongings and provide boundaries for your child about expectations at home eg tidying their bedroom after play
- Give your child responsibilities eg when eating meals with family, ask them to set the table
- Above all, be patient! Give them time to succeed in managing tasks for themselves.

Why is there no homework at MMS?

Most homework is boring and repetitive and there is little positive research on homework. However, work at home is a different story. Students are encouraged to be responsible for simple tasks e.g. feeding the cat, laying the table and helping with cooking and washing up. Students like to be involved in family routines and do purposeful work.

All Cycle 1 and Cycle 2 students should be 'reading' at least one book per night – this might mean the parent reads or the child reads depending on their level of ability.

Why do students not wear a uniform?


Montessori students are valued for who they are, regardless of what they are wearing. They are allowed to show their personality as long as clothing is practical and appropriate for their daily activities.

Why can't my child wear novelty clothing?

Novelty clothes such as tutus and fairy wings are discouraged at Melbourne Montessori School and there is a Montessori rationale for this. Fantasy can be very interesting to an older child, over six-years-old, but may be confusing for a young child as they are developmentally not able to differentiate between reality and fantasy.

Teachers have observed that when students wear or see other students wearing superhero/fantasy clothing, their behaviour changes and they attempt to mimic the superhero – they can become preoccupied with working through what they have seen, and this can be overwhelming for some students. Fantasy is very different to the imagination, which Montessori encourages. In a Montessori classroom, they are given real, authentic opportunities as opposed to pretending ones. A three-year-old is very capable of learning basic food preparation skills, so teachers will guide them and leave them with a sense of empowerment.





Even a toddler is old enough to begin learning how to sweep up a mess on the floor. Rather than supplying a toy cleaning set, real cleaning tools that are appropriately sized will be available, and they will be guided on how to use them effectively.

Does my child need to be toilet learned before commencing Cycle 1?

Students do need to master their toilet learning before commencing Cycle 1. Students can demonstrate independence with their toilet needs and changing of clothes with minimal adult's guidance.

Why is it important for my child to have a regular early bedtime?

Regular early bedtime is essential for students to fully participate in an active school day. Please see to it that your child gets enough sleep. It has been our experience that students who regularly have too little sleep can experience serious behavioural problems. If your child seems consistently tired, see a doctor, keep them home for a few days and ensure regular bedtimes.

How can I help my child get ready for school in the morning?

Students need support and getting ready for school means allowing students appropriate time to have breakfast and to get dressed and groomed. TV in the morning is not recommended.

How may we celebrate birthdays in the classroom?

Parents are encouraged to send a fruit platter to share with friends if they wish as cut fruit is easier to share. You may wish to bring a few photos of your child's milestones to our celebration. Please discuss your child's birthday celebrations in our Montessori classroom with your child's Cycle teacher.

Can I bring birthday invitations to school?

If a child is inviting some of their schoolmates to a private party, invitations must be posted or emailed and not given out at school.

How does MMS celebrate secular and cultural festivals?

All activities are undertaken with a Montessori perspective and ultimately the decision rests with each Cycle teacher. They are mindful that:

- Each classroom is unique, and celebrations vary according to the term curriculum, interests and cultures of the students
- Any activity conducted in the classrooms is age appropriate and,
- Festivals may be celebrated as part of a historical study and/or a reflection of cultural events in the Australian lifestyle.

Should my child participate in after-school activities?

It is important to limit after-school activities so that students are well-rested and, in a fit, condition to participate in classroom learning. Remember, only some learning happens at school. Each student's home provides a rich environment of family routines, conversations and activities. Students learn from the adults around them so talk about family matters and moments like trips to the zoo and the beach and family celebrations.





BRIGHTON CAMPUS

Head of Campus Welcome

We are proud of our School and all that we have achieved since commencing in 2015 with 16 founding students. All levels of secondary education are available, offering exciting and inspiring pathways throughout the Middle and Senior years.

We were awarded the prestigious Innovative Schools Award for 2019 and 2020 by 'The Educator' in recognition of our educational initiatives. This is a fantastic achievement and is a reflection of the work done by the students and staff alike.



We offer the Australian Curriculum for Years 7 to 10 and are an authorised IB World School that offers the IB Diploma Programme in Years 11 and 12. We also offer the Montessori Careers Program; a fabulous Montessori adolescent program that incorporates the VCE VM (Victorian Certificate of Education Vocational Major) and VET (Victorian Education and Training).

In providing a well-rounded education, our School looks beyond the traditional measures of student achievement and applies a holistic measure of student excellence, fulfilment and potential. Our secondary education focuses on preparing our students for the exciting future that lies ahead of them, equipping them with the personal characteristics and academic rigour they will need to thrive in a fast-changing world.

At the Brighton Campus, you will see students from Grade 4 to Year 12 working and playing alongside each other. Our Hub is a buzz of activities, coffee making, chess, and some reading. Sometimes you may think there are few students on campus because classrooms are deep into their work cycle.

We are all working together to look after our campus and each other. Students at our school have an opportunity to express themselves and explore their potential and make their own academic choices. We aim to support students to explore the world and deal with life's challenges. Community meetings are run by students and provide a forum for students to voice concerns, celebrate what they are learning and encourage one another.

Tim Dewar

Head of Campus - Brighton





Learning and Teaching at MMS

The Senior School at MMS is small by design. This enables the school to be a community, to be more responsive, to better personalise and adapt to student needs, and to create an environment where adolescents develop a sense of belonging and feel at home working, studying and supporting each other.

The learning environments offered by MMS set students up for success by combining creativity, choice, collaboration and social development and creating optimal spaces to study and work. In doing so, students feel connected and are more engaged.

At MMS we plan and organise teaching and learning activities to promote students to develop as inquiring, knowledgeable and reflective thinkers; balanced and caring risk-takers; and principled, yet open-minded communicators. The learning strategies used in the classroom are set out in the MMS pedagogical framework which is the result of extensive teacher collaboration and reflection, based on the latest educational research.

The program in the Senior School has been developed to care for the adolescent as an emerging adult; they are supported to develop their unique personality and discover the gifts they have, to enrich their own lives and contribute to society. Students are encouraged and enabled to explore aspects of the adult world on social and economic levels, as facilitated by the community.

Advisory Group for Cycle 4 +

Advisory group serves as the start and endpoint for a day's work for Cycle 4 to 6 students at MMS. Advisory Group provides a supportive environment that adds to the harmony of the community and creates a safe learning environment. Each student has a nominated Advisory Teacher who maintains close contact with them.

Advisory sessions are held daily, and times can be set aside for individual meetings to answer questions, deal with personal issues, and ensure appropriate levels of work are completed. The Advisor is the first point of contact and is responsible for consistent observation to best support each student's emotional, practical, psychological and learning needs. The Advisor is also the individual parent contact and helps maintain ongoing lines of communication and a flow of work between school and home.

In Cycle 4 to 6, the Advisor is also the teacher on the Personal Learning Journey class, which enables greater time to develop and nurture a student's learning goals and support the holistic approach to Pastoral Care at MMS.

Occupations Program

In Occupations, Cycle 4 and Cycle 5 students will be immersed in an 'Occupation' for a semester. All Occupations will give opportunities to place theory into practice: including collaboration, team-building, resilience, time-management, research and finding the solutions to problems. They will introduce our students to different sectors where knowledge and skills can be broadened into expertise and mastery in different areas pertinent to the individual occupation.





Each Occupation is designed to develop higher order thinking skills – analysis, synthesis, creativity and evaluation followed by iteration/revised work.

We will be offering a range of Occupations over the next few years to allow for different experiences and to enable students to develop a range of skills. Initially, we will be offering the following Occupations in 2023:

Semester 1 2024	Semester 2 2024
Hospitality	Hospitality
Horticulture	Horticulture
Coding and Robotics	Coding and Robotics
Content Creator	Theatre Production

Students will take a variety of Occupations and will work with their Advisor to plan their journey through the Occupations program. Students will make their Occupation selections at the start of 2024.

Community Meeting

All students participate in a weekly Community Meeting to discuss issues of interest or concern. They celebrate, reflect and report back on activities, programs and other events that have taken place during the week. They have the opportunity to share ideas, make suggestions and collectively discuss matters of importance.

Students take turns to acknowledge each other and to offer feedback about positive experiences they have had.

Community Meetings provide opportunities for students to develop and demonstrate communication skills, acknowledge, and share responsibilities and make informed and reasoned ethical judgments. This actively helps develop a sense of community amongst the group.

Work Cycle

The Montessori Work Cycle is an uninterrupted block of time in which students from the age of three are given the opportunity and support to complete class and independent work, accelerate their work, and extend topics to their own satisfaction. Work Cycle is a chance for students to develop the ability to focus and get into ‘flow’ to achieve deep learning.

Student/Parent/Teacher Night and Coffee House

At the end of each semester, families and the wider community are invited to join students and staff for a showcase of educational presentations, performances, and fun. Term 1 will be a chance to talk to teachers regarding subjects and in Term 3, students demonstrate their learning and





progress through student-led conferences with parents and the teacher. It is an important time for them to reflect on the term's achievements and to set goals for the following term.

At the end of Term 2, Coffee House is an exciting time for the students where they plan and present a night of food and fun. Although sometimes nervous, they are more than happy to welcome friends and family into their school environment to share their work! Showcase week happens towards the end of Term 4. Students from all Cycles participate in presenting their work. There is an art show, fundraising stalls and a production as well as senior Theory of Knowledge presentations, Cycle 3 presentations!





Support for Learning and Personal Development

Developmental Needs of the Adolescent

We recognise the four main needs of the adolescent – emotional, cognitive, physical and social – and are committed to providing a balanced environment for their development. Maria Montessori outlined the need to focus on the following areas to support students:

Emotional

Adolescents are further developing their self-awareness, and sometimes can be very emotional, self-critical, and vulnerable. They need purposeful work, to contribute to society, and opportunities to make decisions and take leadership roles.

Cognitive

Adolescents are continuing to think about the world and form judgements about what they see. They can be extremely creative and capable of thoughtful maturity, especially if framed in a personal context. They need time to create new thoughts, to process emotions and develop new thinking frameworks while developing a flexible and inquiring mind.

Physical

Adolescence is a time of tremendous growth, sexual maturation, and fluctuating energy levels. They need opportunities for movement and physical challenges, healthy food options and time for relaxation.

Social

This is a time of solidarity with their peer group and identification of gender roles; they seek independence and can be often critical of adults and peers. To help them through this, adolescents need to feel safe, to be sure they are part of a community, and to have close relationships with their peers and at least one adult.

Mixed Age

The school promotes a strong sense of community through the structure of the cycles with mixed age groups in Core subjects:

- Cycle 3 – Year 4 to Year 6
- Cycle 4 – Year 7 and Year 8
- Cycle 5 – Year 9 and Year 10
- Cycle 6 – Year 11 and Year 12
- Occupations – Year 7 to Year 10





General Information

This section contains general information applicable to the Brighton Campus. Please refer to the Student Handbook for more specific information.

Absences

In the event of a student being absent due to illness or another reason, a note of explanation is required through admin@mms.vic.edu.au.

Parents can complete the online Absent Form available through the parent portal, or they can email the student's Advisor/Class Teacher. If the student is expected to be away for any length of time or contracts an infectious disease, MMS should be notified as soon as possible.

Attendance and Punctuality

Students are expected to arrive at school on time and ready to work with appropriate materials and equipment. Advisory sessions commence at 8:45 am. Students should ensure they are punctual when attending lessons, incursions, excursions, and other activities. Teachers will mark the roll at each lesson.

Outdoor Education Program

All students are expected to participate in Curriculum and Community building camps organised by the school. These activities are an essential component of the educational process and play an important role in the social and emotional development of the student.

Camps are conducted in line with the School Excursion and Camp Policy.

Communication

The email contact is admin@mms.vic.edu.au

The school website: <https://melbournemontessori.vic.edu.au>.

The website contains information relating to our programs, latest news updates, school policies, Board News and other valuable school information. It also has a link to the Parent Hub and access to Parent Portal where you can log in to access information not available to the general public. In this area you can manage and change your personal contact information, report student absences and give consent for excursions and school activities.

Community News

This is a fortnightly e-newsletter sent via email each Monday of the school term. Information is in point form and provides summary of reminders, events and important dates for the school community.





ManageBac

ManageBac is the MMS web-based planning, assessment and reporting platform used by the Senior School to provide regular updates on student progress. Students and parents can login and access the information recorded by teaching staff and your child. The school will provide parents and students with login details. If you have problems accessing ManageBac, contact the IT Help Desk at (03) 9131 5200.

Community Lunch

Brighton students and staff participate in a Community Lunch once per term. Meals are planned and prepared by the students. The purpose is to impart skills and to sit down as a community and enjoy each other's company.

Dress Code

MMS does not have a compulsory uniform. Students are encouraged to wear clothes that are comfortable, clean, practical and appropriate to the weather and activities in which they are participating. Strapless sundresses, singlets and other forms of inappropriate dress should not be worn to protect students from the harmful effects of the sun. thongs and high-heeled shoes are also inappropriate.

Early Departure/Late Arrival

Students arriving late or leaving early are required to sign- in/out at Reception. The student will need to sign-in to the 'Late Book' and collect a 'Late Arrival Pass' that they will provide to their teacher to confirm they have signed in. If a student is required to leave school early for any reason, we enquire notification from a parent/guardian via telephone on (03) 9131 5200 or via email to admin@mms.vic.edu.au


Enrolment Process

Applications to enrol in the Senior School at Melbourne Montessori School are taken throughout the year. An enrolment application form must be completed and returned to the Enrolment Officer, along with the application fee.

Prospective students participate in a trial period prior to being given a formal offer of enrolment. The trial allows the student to become familiar with the school environment and to learn more about the Montessori pedagogy. If all parties agree to proceed with the application after the initial trial, a formal offer of placement will be sent via email.

Parents must notify the Enrolments Officer of acceptance, complete all the required documentation, ensure payment of the acceptance fee, school tuition fees, and attend information sessions to finalise the enrolment.





All tuition fees are charged in four instalments, one term in advance. Camp and excursions will incur an additional cost.

Excursions

During their time at MMS, students participate in several excursions that may be designed and organised by staff and students or be self-directed. Such activities foster greater independence and encourage students to investigate and learn more about their environment and community – particularly important for adolescents.

With the exception of self-directed excursions, supervision during excursions is by the teacher and parent volunteers, if necessary. Excursions will be conducted in line with the school Excursion and Camp Policy.

External Lessons

On occasions, students wish to participate in external lessons, such as music or a language, that are not offered by the school. External learning opportunities should be discussed with the Head of Campus to determine how MMS can best support students in their endeavours.

Homework

In addition to ongoing class work, students will be assigned asks to complete outside of school time. These tasks are designed to complement their lessons. Examples include written assignments, classroom tasks, tests, quizzes, presentations, community communications, observations and their physical and practical work. Please contact your child's advisor if you have any concerns about homework. All projects set on ManageBac need to be completed by the due date where applicable.

Homework Club

Teachers make themselves available during the week to assist students in any areas where they might need help. Students might also wish to use the Homework Club as a working space after hours.

Lunch, Snacks and Nutrition

A healthy diet will provide students with the energy and nutrients to get them through the day. MMS promotes healthy eating practices and encourages students to bring healthy snacks and lunches to school and to choose healthy options when purchasing food. We limit fried 'takeaway food' to a Friday only lunch.

Medication at School

If a student needs to take any medication at school, this should be discussed with the Head of Campus, or the school's nurse.





Special Circumstances

Staff cannot be responsible for administering medication unless there are special circumstances, in which case proper notice and information need to be given. The correct Administration of Medication form should be filled in and signed by the parent. This will inform the teacher of the correct dosage and time to administer the medication.

This form is available as an appendix in the Administration of Medication Policy available on the MMS website. All medication will be kept in the Staff Room. The staff member in charge must ensure the medication prescribed displays the student's name and is administered from its original container, bearing the original label and instructions, and before the expiry or use-by date. For further information, refer to the Administration of Medication Policy.

Action Plans

Action Plans pertaining to medication, allergies or medical conditions must be provided to the school. Plans must be current and signed by a medical practitioner, dated in January of the current school year. A new copy of each action plan must be submitted to the school at the start of each school year.

Mobile Phones

If a mobile phone is brought to school, it must be switched off or on silent during the school day and preferably secured in the student's locker. This extends to all co-curricular activities where the phone may be deemed to detract from involvement in the activity. On occasion, mobile phones may be used during class with the express permission of a teacher for educational purposes.

Students may not use their phones to communicate with people outside of school without permission. Phones are not to be used in any form of harassment or bullying or in any other manner considered inappropriate during the teaching and learning process. Refer to the Mobile Devices Laptop Guideline Policy.

No phone is to be used to capture or record staff, students or anyone else without the express permission of the staff member or student and for educational purposes only.

Unauthorised photos, audio or video taken and/or sent using a mobile phone at school, on camps, on excursions or at school functions are not to be uploaded online. Refer to the Responsible Use of ICT Policy, Mobile Devices / Laptop Guideline Policy and the Privacy and Confidentiality Policy.

Any personal mobile device brought onto school property is the sole responsibility of the student and the school will take no responsibility for the loss or damage of the property.

Office Hours and Contact Details

Address: 741 Hawthorn Road
Brighton East, VIC 3187

Hours: Brighton Reception is open
Mon - Fri from 8.00 am - 4.00 pm

Phone: 03 9131 5200

Email: admin@mms.vic.edu.au





Public Holidays

MMS is a non-denominational school and observes Public Holidays as listed by the Australian and Victoria Governments.

Student Free Days

Students do not attend school on Public Holidays and on additional days like Curriculum Days. Parents are notified of these days at the start of each year in the school calendar and school website.

Curriculum Days are held to ensure that teachers continue their professional development regarding Montessori Curriculum and current educational ideas. These days also allow adequate opportunity to review the school curriculum. Curriculum days are held regularly during the school year, usually one per term.

Permission and Consent Forms

In line with the Excursion and Camp Policy, parent consent is required for all excursions and some activities. Students will be unable to participate in excursions until the form is returned. Where necessary, excursion-specific information will be forwarded to parents. Consent and Permission forms remain at the school in the Senior School office and a copy is taken on the excursion by the teacher in charge.

School Hours

Monday – Friday 8:45 am – 3:30 pm (Cycle 3 – 3:15 pm)

Cycle 4,5 and 6 students may go to local shops at lunchtime, as long as they are accompanied by another student or in a group. A staff member is rostered on duty at the Brighton East shops each lunchtime.


Student Equipment

BYOD students in the Senior School will need to bring their own computing device to school as part of MMS's Bring Your Own Device (BYOD) program. This initiative allows students the flexibility to select a device that best suits their learning needs. All devices must adhere to the minimum requirements outlined in the BYOD booklet. Copies of the BYOD booklet are available from the Senior School office or can be downloaded from the Cycle 4 and Cycle 5 pages on our website.

MMS will provide the following software packages:

- Microsoft Office (Word, Excel, Outlook etc.)
- Adobe products as needed (e.g., Photoshop)





Access to these packages will be facilitated through each student's school email address.

Booklist

MMS tries to minimise the number of books and resources that need to be purchased by students. The school has access to a range of online libraries and resources and teaching materials are often developed in-house and shared with students. If necessary, students will be issued with a booklist at the end of each school year which will outline any books and items they require upon their arrival at school the following year.

It may be necessary for IB students to purchase specific books and materials for their studies. Information will be provided as necessary.

State Library Access Students are required to become members of the State Library of Victoria (<https://www.slv.vic.gov.au/>). There is no cost involved. Once registered, students will be given their own log in details and are able to access Library resources.

Student Exchange Program

MMS supports and encourages participation in student exchange programs at appropriate schools located either interstate or overseas. Students interested in participating in the program should discuss the possibility with the Head of Brighton Campus. The school will investigate suitable opportunities in either a Montessori School and/or IB School. Parents will incur all costs associated with the exchange program.

Timetables

The Senior School operates on a weekly timetable. The Semester 1 timetable is developed before the commencement of Term 1. Small changes may be made during the semester to accommodate changes to programs or activities. The timetable will be reviewed at the end of Semester 1 and additional changes may be introduced in Semester 2 as needed.

Visitors to the School

All visitors arriving at the school are required to sign in at the office and receive a visitor's badge and register with the QR code.


You may be required to wear a face mask and abide by the current COVID-19 restrictions. This badge is required to be worn during the visit to the school and should be visible at all times. On departure, visitors must sign out and return their badge to Reception.

Withdrawal from the School

In line with the MMS Guide to School Fees, two full school terms' notice in writing is required before a student's intended withdrawal from the school.

Otherwise, two terms' fees are payable in lieu of the required notice.





Written notice is to be provided to the Principal and delivered to the registered office at 741 Hawthorn Road, Brighton East VIC 3187 or sent via email to: principal@mms.vic.edu.au

Car Parking and Access

To reduce traffic congestion at peak times, the school has staggered times for drop off and pick up at Brighton. The Parent & Toddler program will operate outside of ordinary school hours to ensure hassle-free parking solutions.

Parking space out the front of the campus is limited so we suggest that you park close by and walk to and from school with your child. You may like to include additional exercise in your school routine by parking your car several blocks away and encouraging your child to ride a bike or scooter.

The parking map below provides our recommended parking guidelines. Please park legally in the suggested areas and let grandparents, carers and other people who will be bringing and collecting your child/ren know of our preferred safe, enjoyable, hassle-free parking system at the Brighton Campus.

Walking to School

MMS encourages students and staff living close by to walk to and from school. Parents must accompany younger children.

Bicycle Parking

MMS encourages students and staff to ride their bikes to school and provides a safe and protected place for bicycles to be parked. Bicycle rack facilities are currently located behind The Hub.

Lift Sharing

Some families and staff live near each other. Where possible, MMS encourages them to share lifts to reduce traffic and parking congestion.

Public Transport

Located on Hawthorn Road, the Brighton Campus has excellent access to public transport services with bus, tram and train services operating close by.

Trams

Conveniently, Tram route 64 runs along Hawthorn Road and tram stops are located close to the campus. Route 64 connects travellers to Route 67 which stops at local rail stations on the Frankston and Sandringham lines. Several bus routes can also be accessed along the tram routes including Buses 625, 626, 703 and 823.

Buses

Local bus services connect students, parents, and teachers with surrounding suburbs. Bus stops are located within walking distance of the Brighton Campus, or you can connect with train/tram options. Buses routes include Buses 625, 626, 703 and 823.





Trains

Tram connections enable travellers to access trains on the Sandringham and Frankston lines from Sandringham and Glen Huntly stations respectively.





Frequently Asked Questions

Do you conduct State testing (NAPLAN)?

Yes, we do because we feel it is important for us to be able to compare our students' progress with the Victorian State standards. We see it as a practical life exercise as we all need to take tests throughout our lives.

Is MMS a religion-based School?

MMS is a non-denominational school. All teachings reflect the underlying principles of respect and peace.

Can my child progress to tertiary education?

All pathways offer opportunities to enrol in tertiary education. The Montessori Careers Program does not result in students receiving an ATAR (University entrance ranking) and will require taking additional VET courses labelled as 'Certificate IV'.

Are students given homework?

Students are required to finish incomplete classwork tasks at home. If students do not complete all work, they will likely not cover the syllabus for the year. Cycle 5 students can expect to undertake 10 to 20 hours of homework per week.

What if I want to enrol my child but they have not done Montessori?

Through our enrolment process, we make sure that students are introduced to basic Montessori principles and ensure they are a good fit for the community and program.

This process typically involves observation, immersion (trial), an interview and presentation over the period of a month.

